



SOUTH ISLINGTON MOTHERS & BABIES FUND

42 Queen Square
London WC1N 3AQ

Tel: 020 7269 6000
Fax: 020 7269 6002

Dear Colleagues,

Please find enclosed an up-to-date copy of the SIMBF application form. Please ensure:-

- that any applications to the fund are made on copies of this form, otherwise they will not be considered;
- that your client comes within the Terms of Reference of the SIMBF prior to making an application;
- that your client lives within the set boundaries indicated on the map on the reverse of the Terms and Conditions;
- that the form is completed in full in order that the Trustee's Administration Committee can make an informed decision. (A cover letter is welcomed if there are circumstances other than those stated on the form that you wish the Administration Committee to be aware of).

The Fund is very small so please be realistic in your bid. For example, the Fund will only grant a maximum of £175 for washing machines and cookers and £150 for fridges. The maximum for a single buggy is £60 and £165 for a double buggy. It is suggested that you base your costings on Argos prices (or similar) on which our guideline prices are based. Given the limited funds available, grants in excess of these amounts for other purposes will only be made in very exceptional circumstances

The Administration Committee meets only four times per year. If your application on behalf of a client arrives shortly after a meeting there can be a delay of three months before it will be considered. In cases of dire and immediate need you should apply to other charities.

Finally, the grants awarded are given on the understanding that the Agency/Referee will oversee that the grant given is used for the purpose for which it was intended.

Please pass this information on to other colleagues in your office/department.

Yours sincerely,

Eileen Lyttle
Clerk to the Administration Committee
Email: eileen.lyttle@marywardcentre.ac.uk