

Mary Ward Centre

Preparing to Teach in the Lifelong Learning Sector

This professional course provides an introduction for those new to teaching and training, or those wishing to teach or train. It is designed as a qualification which will equip a wide range of teachers and facilitators with a 'threshold license to teach'.

What previous knowledge, experience, and skills do I need?

Candidates should be adequately qualified in the subject they intend to teach by virtue of holding an appropriate professional or other qualification.

Candidates also have an initial assessment of literacy, numeracy and ICT needs and, in consultation with course tutors, need to plan to address any perceived needs in these areas. A good level of literacy is required at the outset of the course to ensure candidates' ability to complete written assignment work.

What subjects will I study?

The Course can be completed at a Level 3 or Level 4 qualification with City and Guilds examining body.

The course includes the following sections:

- Tutors role, responsibilities and boundaries of role in relation to teaching
- Teaching and learning approaches in the specialist area
- Session planning skills
- How to deliver inclusive sessions which motivate learners
- The use of different assessment methods and the need for record keeping

What commitment must I make?

Students will be given a reading list and regular assignments to complete, with deadlines to follow. You will be expected to do at least 5 hours of theoretical study each week.

What can I do once I've finished the course?

This is the entry qualification which allows progression to the 7304 Certificate in Teaching in the Lifelong Learning Sector and the 7305 Diploma in Teaching in the Lifelong Learning Sector.



How much does the course cost?

The course costs £203 full fee or £60 Concession. If your employer is paying for you, please note that the invoiced fee is 50% more than the subsidised standard fee. For more information, please ask the centre for details.

What financial help can I receive?

Some students may be eligible to receive financial assistance from our Learner Support Fund, which can contribute to the cost of books, childcare expenses.

When and how long is the course?

400: from 29 Sept – 1 Dec 2010
Wed, 13.00 – 15.30 Plus an additional Saturday on 20 Nov, 10.30-17.30.

401: from 10 Jan – 28 Mar 2011
Mon 18.00 – 20.00 Plus an additional Saturday on 26 Mar, 10.30-17.30.

Full attendance is essential.

How do I apply?

Fill out the special application form and return it to us as soon as possible. Students will be called for an interview.

Where is the Mary Ward Centre?

We are located in Central London, between Russell Square and Holborn underground.



For further information contact:
Ella Beech
0207 269 6024
ella.beech@marywardcentre.ac.uk

Mary Ward Centre
42 Queen Square, London,
WC1N 3AQ
020 7269 6000 /020 7269 6023
or email
mandy.yu@marywardcentre.ac.uk



TEACHER TRAINING Preparing to Teach in the Lifelong Learning Sector (PTLLS) 2010 - 2011



MARY WARD CENTRE